* + - **In accordance with Texas HB 614, the following procedures apply to the assessment and collection of fines for the Vineyard Creek Estates HOA:**
		- Whenever a homeowner is not in compliance with the governing rules that authorize assessment of a fine:
			* The Architecture Control and Compliance Committee and Secretary of the Board will bring non-compliance notifications to the Board Members for review once a month.
			* Board Members will review the list and approve a final list to move forward with for non-compliance notifications.
			* First Notification will be sent via electronic notification, email (if available, USPS if no email is on file), on official Vineyard Creek Estates Letterhead with a response required in 10 days and action taken in no more than 30 days from transmission of notification. The letter will detail the non-compliance issue and provide the opportunity for the homeowner to appeal.
			* If the violation has not been rectified at the end of the thirty (30) days, a $100.00 fee will be assessed to the homeowner on the 31st day.
			* If the violation has not been rectified at the end of sixty (60) days from First Notification, a $10.00 per day fee may be assessed to the homeowner.
			* The Board reserves the right to alter this process at any point based on communication and information received from the homeowner during this process.